

Physical, Academic and Support Facilities 2019-20

1. Maintenance of Physical Infrastructure: A Budget Committee consisting of account bursar, administrative bursar, accountant, and other members under the chairmanship of Principal is formed for purchasing chemical, apparatus, and equipment. Paper advertisement is done for the purchasing items from various agencies for quotations. Most of the purchases are done either through e-procurement procedure or through advertisement made in the local daily newspaper. Rs. 26,70,000/- has been spent during 2019-20 session.

A construction committee is formed for construction and renovations of the existing properties of the college. The demand is lodged with the purchase committee in prescribed purchase requisition format forwarded by the Principal directly or through the stores departments. The purchase requisition clearly specifying the details items of common use are purchased according to the production programme.

2. Maintenance and Renovation Committee: The Committee has a greater role to maintain and renovate the equipments of the college for smooth conduct of the regular teaching-learning activities.

3. Laboratory: The college has eight well furnished laboratories with academic equipments for the practical of the students. Each science department has its own laboratory facilities which are maintained by the respective Department. Laboratory equipments, apparatus, chemicals and solvent etc are procured at the college level. Each Department maintains a separate stock register, regarding the procurement and utilization of chemicals.

4. Library : Each teaching Department sends the book list to the library as per their requirements and library in charge procures those books from various book stores. After purchasing of the books, due stock entries are made by the library staffs and then those books are issued to the students and faculty members for references. The stock register, Accession register and issue registers are maintained meticulously under the guidance of librarian.

5. Athletic Council : There is an Athletic Association consisting faculty member headed by Vice-president who looks into various sports related matters. Some money has been spent by the college for the up-gradation of playground during Annual Athletics meet. Our students participated in various inter college competition.

6. Class Rooms: So far as the class rooms concerned, the college, at present, has 32 classrooms including one class as the smart class and 8 laboratories. The classrooms are well furnished and spacious enough to accommodate the students. The teaching and learning equipments are centrally purchased by the college office. The teaching and learning materials are duly supplied to various department for use after due registration.

7. SAMS : Online admission takes place under the aegis of Students Academic Management System (SAMS). Moreover, at present, there are 38 no. of computers. The cost of

repair and maintenance of the computer is endured from the college development fund. There is a computer laboratory for the Computer Science students used for the practical class.

8. Computer Lab : There is a well furnished computer Laboratories for imparting computer education to the students. The cost of repair and maintenance of the computer is undertaken from the college Development Fund.